



ANNAPOORANA ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" Grade

Recognized by UGC with 2(f) & 12(B) and ISO 9001:2015 Certified Institution

NH-47, Sankari Main Road, Periyaseeragapadi, Salem-636308, Tamil Nadu.

www.aecsalem.edu.in



INTERNAL QUALITY ASSURANCE CELL

Internal / External Academic Audit

Basic Information:

Date of Audit	
Name of the Department	
Name of the HoD	
Total Number of Students	
Number of Full Time Faculty Members	
Name of the Auditor with Designation & Department	

Curriculum Planning, Implementation and Enrichment:

S. No	Audit Parameters	Internal Monitoring and Audit findings	Corrective Measures
1.	Is Department Level Academic Calendar Prepared in line with University Calendar		
2.	Is Adherence calendar maintained		
3.	Is Master Time Table prepared for Odd / Even Semester		



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4.	Is Time Table prepared with Slots for Co Curricular and Extra Curricular Activities along with adherence		
5.	Preparation of Lesson Plan and its awareness to Students		
6.	Course File & Lab Manual		
7.	Planning / Execution of Course		
8.	Co - Po Mapping		
9.	E-Learning modules (PPT, NPTEL Videos) are used in TLP		
10.	Is Certificate Course Planned & Executed appropriately		
11.	Is Value Added Courses Planned & Executed appropriately		
12.	Elective Courses selection		
13.	Workshops/Seminars/Guest Lectures are arranged to Integrate environment / gender issue/ ethics into curriculum		
14.	Final Year Project Planning & Quality Maintenance		
15.	Is planning done for IPT for Odd / Even Semester		



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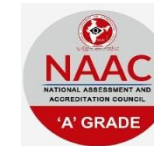
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Student Mentoring

S. No	Audit Parameters	Internal Monitoring and audit findings	Corrective Measures
16.	Student mentor list is available		
17.	Efforts taken for slow learners		
18.	Measures planned for Advanced Learners		
19.	Mentor Counselling done as per norms		
20.	Whether Result Analysis is been prepared		

Faculty Profile and Faculty Development:

S. No	Audit Parameters	Internal Monitoring and audit findings	Corrective measures
21.	Total Number of Faculties on Roll		
22.	Staff Profile for all the faculty members available in the department		
23.	NPTEL Swayam- MOOC certification completed by faculty members / Students		
24.	Number of faculty members attended Conferences, Workshops, etc		
25.	Number of FDPs organised		



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26.	Number of faculty members participation in FDPs		
27.	PhD guidance and completion		
28.	Number of Faculties with Professional Membership		

Research:

S. No	Audit Parameters	Internal Monitoring and audit findings	Corrective measures
29.	Number of Sponsored Projects (Govt and Non Govt)		
30.	Number of Consultancy works		
31.	Number of Journals published in UGC, SCOPUS, WEB Sc.		
32.	Number of Book Publications		
33.	Number of Patents		

Industry Interaction and Professional Activities:

S. No	Audit Parameters	Internal Monitoring and audit findings	Corrective measures
34.	Number of Industrial Visits arranged		
35.	Number of Industry Person as resource person for seminars / Guest Lecture		
36.	Number of IPR workshop organised		



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37.	Number of Industrial Certification Courses offered		
38.	Number of VET Courses offered		
39.	Number of MOUs made during this particular period		
40.	Number of Technical Events organised under Professional Societies		

Department Infrastructure and Resources:

S. No	Audit Parameters	Internal Monitoring and audit findings	Corrective measures
41.	Faculty Utilisation of ICT Tools in Class rooms		
42.	Updating in Stock register and Maintenance registers in Laboratories		
43.	Utilisation of Department Library Books		



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Sl. No	Additional Information	
1.	Names of Value Added Course	
2.	Names of Certificate Courses	
3.	List of events conducted for students with Date (Seminars, Guest Lecture, Training, etc)	

Signature of the Auditor with Date